



West Springs Cougar Ridge Community Association

Minutes of Annual General Meeting
Wednesday, June 12, 2024, 7:30 p.m.
Virtual Meeting hosted by MS Teams

West Springs/Cougar Ridge Community Association Annual General Meeting

Wednesday, June 12, 2024, 7:30pm - 9:00pm

Online Video Conference: https://teams.microsoft.com/l/meetup-join/19%3ameeting_MzYxMDQyYWQtOGFiOC00MGQ5LWEzZGQtN2I0ZjZkMGM4ZjU0%40thread.v2/0?context=%7b%22Tid%22%3a%2290cb673d-8d30-4507-9ead-b7d2b1a262f0%22%2c%22Oid%22%3a%22baa6969b-64a8-44db-b6c3-c360c91c24cf%22%7d

Meeting ID: 298 342 186 151 | Password: oaATwj

Call to Order

Meeting called to Order by P. Tolppanen at 7:36 p.m.

The President welcomed and introduced board members and distinguished guests.

In this AGM, 16 Board Directors and 22 Voting members attended.

No proxy was received in advance.

A total of 27 participants (including members and non-members) were present during the opening of the meeting.

Note: Directors and voting members in attendance met the minimum quorum of 3 Directors and 5 Voting members.

Approval of Agenda

MOTION: Accept the meeting agenda as presented and circulated.

Moved by: P. Ghazar **Seconded by:** K. Paw **None opposed.** **Carried.**

Approval of Minutes

The minutes from the June 2023 Annual General Meeting were reviewed by the board of directors and members.

MOTION: Approve the AGM minutes from the June 2023 Annual General Meeting as circulated.

Moved by: P. Ghazar **Seconded by:** K. Gibson **None opposed.** **Carried.**

Special Guests

Distinguished guest Councillor R. Pootmans provided an update and answered questions.



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President's Report: A. Marian (presented by Vice-President K. Gibson)

Last year was very successful with the WSCRCA still managing to safely provide several programs and move forward with our key objective of building a strong community. Highlights include:

- Charity Stampede Breakfast continued in 2023.
- Santa Claus event grew substantially.
- Supporting Broxburn Farm Stand in the community.
- Introduced new education events.
- Complete website re-design with significant improvements.
- Events and monies raised for charity (approximately \$9,000).

In addition, WSCRCA also continues to plan and build programs/events for this and next year. For instance:

- Many programs are going again this year including Community Garden, Skating, Soccer, and Santa Claus events.
- Movie-in-the-Park is in planning stages.
- Community Skate Park is returning.
- Several other events are planned for this year.

In 2023-2024, WSCRCA has held 13 programs/events, 767 active members, more than 2,000 event attendees, over 200 volunteers, and approximately \$9,000 fundraising/sponsorship received.

MOTION: Accept the President's report as presented.

Moved by: H. Zaba **Seconded by:** F. Ahmed **None opposed.** **Carried.**

Treasurer's Report: T. Sangalabrang

- Overall financial performance:
 - Operating account on March 31st, 2024 was \$372,000 and our restricted AGLC account was \$22,000. We have a very good liquidity and are a going concern.
 - There has been a surplus of revenue leading to an income of over \$19,000 this year. This is largely due to no large donations made this year as compared to previous year.
 - We made revenue of over \$104,000 and spent over \$85,000 this year. This includes membership sales, charity events collections, community programs and their corresponding expenses in addition to donations and cost of operations.
 - Our memberships sales were over \$15,500, Sponsorships received \$8,750.
 - We have a new operating budget for 2024-25 with increased amounts for most programs
 - Casino event was held on May 2024. Income is yet to be determined.



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- Audit opinion
 - As per the Auditor all accounts were presented fairly in accordance with the Canadian accounting standards for non-profit organizations.
 - Besides the approval of accounting records, a qualified opinion was issued suggesting lack of receipts for revenues.
- AGLC Recommendation:
 - As per AGLC audit in March 2024 strict adherence to process of approval of expenses and recovery of cost for programs approved was stressed. Accordingly, due to AGLC's cost recovery basis (where income earned in a program has to be used to offset the expenses first) and approvals not recorded for expenses, some funds used from Casino account had to be returned.

MOTION: Accept the Annual Financial Statements for the year ended March 31, 2023 and the Treasurer's Report as presented.

Moved by: P. Ghazar **Seconded by:** E. Teasdale **None opposed.** **Carried.**

- The bylaws require the WSCRA to have an annual audit completed by a qualified accountant or by Voting Members. The Board will appoint an appropriate firm to complete an external audit as required.

MOTION: Allow the WSCRA Board to appoint an external auditor for the 2024-25 Financial Statements.

Moved by: K. Gibson **Seconded by:** K. Smith **None opposed.** **Carried.**

Planning and Development Year-In-Review: J. Healey

- J. Healey provided a general overview of planning and development in 2023- 2024 term, including updates on ongoing developments in the community:
 - Brawn Lands

Election of Directors and Officers

- The Chair noted that three (3) Executive positions were eligible for nomination: President, Vice-President, and Secretary, they are all two (2) year terms, with one (1) year remaining on President term.
 - 1) A call was made for nominations for President.
 - P. Ghazar nominated K. Gibson. The nomination was accepted.
 - No more calls for nominations were made. No further nominations were received. Nominations were closed and K. Gibson was acclaimed as the President.



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- 2) A call was made for nominations for Secretary.
 - K. Gibson nominated Gloria Wilkinson. The nomination was accepted.
 - No more calls for nominations were made. No further nominations were received. Nominations were closed and G. Wilkinson was acclaimed as the Secretary.
- 3) A call was made for nominations for Vice-President.
 - Kelly Smith nominated himself. The nomination was accepted.
 - No more calls for nominations were made. No further nominations were received. Nominations were closed and K. Smith was acclaimed as the Vice-President.
- The remaining eleven (12) positions were considered as an election by slate. Individuals listed for nomination:
 - Executives (two-year term):
 - Treasurer: Tenzin Sangalabrang
 - Directors (each one-year term):
 - Planning & Development Director: Joe Healey
 - Communications Director: Heather Zaba
 - Sponsorship Director: Latosia Campbell-Walters
 - Sponsorship Director: Taiwo Adetola
 - Membership and Casino Night Director: Eileen Teasdale
 - Soccer Director: Steve Berman
 - Skating Director and Soccer Co-Director: Kimberly Paw
 - Traffic Director: Denis Ho
 - Charity Stampede Director: Justin Barrett
 - The Chair called for further nominations:
 - Boyd England nominated himself as Board Director.
 - Stavrianna Kodellas nominated herself as Board Director.

MOTION: To elect the slate of Executives and Directors as nominated to the WSCRA Board.

Moved by: K. Smith **Seconded by:** K. Paw **None opposed.** **Carried.**

Meeting Adjournment

MOTION: Adjourn meeting at 8:43 p.m.

Moved by: K. Gibson **Seconded by:** K. Smith **None opposed.** **Carried.**

Signed by:



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President: K. Gibson Date: June 16, 2024

Secretary: G. Wilkinson Date: June 17, 2024